

When moving out, each tenant is obligated to do cleaning prior to handing over the key. **Cleaning has to be done so well that the next tenant doesn't have to clean the apartment when moving in.**

If the move-out cleaning is neglected, Kuopas will bill the tenant for the cost of cleaning work billed by the hour at 43,20€ per hour. A possible cleaning bill will be deducted from the deposit.

When moving, special attention should be paid to the matters below – even when tenants remain in other rooms. Cleaning of the shared apartment's common areas is the responsibility of every tenant equally. The last person leaving the shared apartment is responsible for ensuring that the apartment is clean.

If you move out before the moving out inspection, and there are still tenants remaining, take pictures of the cleaned area and surfaces. Take detailed images, as cleaning results may not be visible in photos taken from a distance.

Kitchen

- ☐ Take the refrigerator out of its place and wash the interior & exterior and clean the background.
- ☐ Defrost the freezer and fridge, unplug power and leave the doors open when you leave. In shared apartment the last person to leave will defrost the fridge. Don't wet the floor while defrosting!
- ☐ Take the oven out of its place and wash its interior and exterior, clean the oven and the baking trays.
- ☐ Clean the kitchen cabinet interiors and exteriors, and the air ventilation valves. Wash the stove hood grease filter.
- ☐ Clean the limescale from the water fixtures.

Bathroom and toilet

- ☐ Clean the toilet and sink.
- ☐ Clean the shower floor trap.
- ☐ Clean the air ventilation.
- ☐ Clean the limescale from water fixtures, floors and walls.

All floor surfaces of the rooms and the apartment should be vacuumed and washed (kitchens, hall, toilet and bathroom) as well as stains removed from the doors and walls. Clean also the balcony. Dust and any insects should be removed between the windows (except in furnished apartments).

Note also these issues

- ☐ If you have a dishwasher installed, when removing it, the cabinet should be installed back to its original place and the entry and exit valves have to be plugged.
- ☐ If the washing machine drain hose is connected to the sink below, the connection has to be plugged when removing the drain hose.
- ☐ Personal property storage has to be empty and clean; bicycles, skis, playground equipment, etc. have been removed from general storage.
- ☐ The detached lamps and lamp sockets are in place.
- ☐ The accessories contained in the apartment is left in apartment (modem accessories, TV connections, sliding curtain rail for clamps, shower curtains, etc.)
- ☐ No furniture or other belongings has been left in the apartment or in the property's waste shed.
- ☐ Apartment windows and shared apartment's room door are closed when you leave.
- ☐ All house keys and car parking keys have been returned in the right amounts to Kuopas' office with tenant's name and Kuopas address.

NOTE! If the house keys are missing, the serialization of the locks (around 350 euros) will be done at the expense of tenant.

